

Royal Sundaram General Insurance Co. Limited

Corp. Office: Vishranthi Melaram Towers, No. 2 / 319, Rajiv Gandhi Salai (OMR) Karapakkam, Chennai - 600097. Regd.

Office: 21, Patullos Road, Chennai - 600 002

CUSTOMER INFORMATION SHEET / KNOW YOUR POLICY

This document provides key information about your policy. You are also advised to go through your policy document.

SI No	Title	Description (Please refer to applicable Policy Clause Number in next column)	Policy Clause Number
1	Name of Insurance Product / Policy	Pre-Post Hospitalisation Multiplier Add-on Cover	
2	Policy Number	xxxxxx	
3	Type of Insurance Product / Policy	Indemnity	
4	Sum Insured (Basis) (Along with amount)	As per base	
5	Policy Coverage (What the policy covers?)	 Pre Hospitalization Expenses - We shall indemnify pre-hospitalization medical expenses incurred, related to an admissible hospitalization requiring inpatient care or day care treatment, up to the Sum Insured of base product for a fixed period of no. of days as specified in policy schedule. Post Hospitalization Expenses - We shall indemnify pre-hospitalization medical expenses incurred, related to an admissible hospitalization requiring inpatient care or day care treatment, up to the Sum Insured of base product for a fixed period of no. of days as specified in policy schedule. 	Section A



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6	Exclusions (What the Policy does not cover)	Exclusions shall be in line with the base policy unless otherwise stated and covered Section D of this policy terms and conditions	Section C
7	Waiting Period	Not Applicable	
8	Financial limits of coverage i.Sub-limit	The policy will pay only up to the limits specified hereunder for the following diseases/procedures: Not Applicable	
	ii.Co- payment iii.Deductible	Not Applicable Not applicable. Not applicable	
	iv.Any other limit		
9	Claims/Claim s Procedure	All claims must be made in accordance with the procedure set out in base policy unless otherwise stated and covered in Section D of this policy terms and conditions.	
10	Policy Servicing	Call Center number of the insurer: 1860 258 0000 / 1860 425 0000 Details of Company Officials : Mr. T M Shyamsunder – Grievance Redressal Officer	
11	Grievances / Complaints	In case of any grievance the insured person may contact the company through Website: https://www.royalsundaram.in Grievance Redressal: https://www.royalsundaram.in/customer-service	



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You may call us at - 1860 258 0000, 1860 425 0000

Email:

- Please raise a complaint with us through e mail <u>care@royalsundaram.in</u>, and we would come back to you with a response in 24 hours.
- 2. In case you are not satisfied with our response or have not received any response in 24 hours, you may write to manager.care@royalsundaram.in
- 3. If you feel you are not heard of or have not received any response in 2 business days, you may escalate it to head.cs@royalsundaram.in
- 4. In case you are not happy with our response or have not received any response in 2 business days, you may approach gro@royalsundaram.in -GRO Contact Number – 9500413094

Sr. Citizen can email us at : seniorcitizengrievances@royalsundaram.in - Senior Citizen Grievance Number - 9500413019 (A separate e-mail id for Senior Citizens has been created for the ease and convenience of Senior citizens)

Fax us at: 044 – 7117 7140 Courier us your complaint at:

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Karapakkam, Chennai – 600097

Insured person may also approach the grievance cell at any of the company's branches with the details of grievance.

If Insured person is not satisfied with the Redressal of grievance through one of the above methods, insured person may contact the grievance officer at

Mr. T M Shyamsunder Grievance Redressal Officer



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For updated details of grievance officer, kindly refer the link http://www.royalsundaram.in
If Insured person is not satisfied with the Redressal of grievance through above methods, the insured

person may also approach the office of Insurance Ombudsman of the respective area/region for Redressal of grievance as per insurance Ombudsman Rules 2017.

Insurance Ombudsman addresses https://www.cioins.co.in/ContactUs

Grievance may also be lodged at – Registration of Complaints in Bima Bharosa by Policyholders:

- 1. Can directly register complaint in the **Bima Bharosa Portal** https://bimabharosa.irdai.gov.in/
- 2. Can send the complaint through Email to complaints@irdai.gov.in.
- 3. Can call Toll Free No. 155255 or 1800 4254 732.
- 4. Apart from the above options, if it is felt necessary by the complainant to send the communication in physical form, the same may be sent to IRDAI addressed to:

General Manager

Insurance Regulatory and Development Authority of India(IRDAI)

Policyholder's Protection & Grievance Redressal Department – Grievance Redressal Cell.

Sy.No.115/1, Financial District, Nanakramguda, Gachibowli, Hyderabad – 500 032.



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		No loading shall apply on renewals based on individual claims experience.	
		Insurance is the subject matter of solicitation.	
12	Things to remember	Free Look Period: As per base policy	
		Cancellation: As per base policy	
		Policy Renewal: As per base policy	Section D
		Renewal Benefits: As per base policy	
		Migration and portability: As per base policy	
		Portability: As per base policy	
		Change in Sum Insured: As per base policy	
		Moratorium Period : As per base policy	
13	Your Obligations	Please disclose all pre-existing disease/s or condition/s before buying a policy. Non-disclosure may affect the claim settlement.	
		Disclosure of other material information during the policy period such as change in occupation.	

Legal Disclaimer Note: The information must be read in conjunction with the product brochure and policy document. In case of any conflict between the CIS and the policy document, the terms and conditions mentioned in the policy document shall prevail.



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Declaration by the policy holder:

I have read the above and confirm having noted the details.

Place:

<u>Date</u>: (Signature of

the Policy Holder)

Note:

- Insurer shall provide weblink where the product related doucments including the Customer Information Sheet are available on the website of the insurer.
- ii. In case of any conflict, the terms and conditions mentioned in the policy document shall prevail.
- iii. Insurer to take confirmation of the policyholder regarding receiving the Customer Information Sheet.



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